



KITABI COLLEGE OF CONSERVATION AND ENVIRONMENTAL MANAGEMENT
C/O Rwanda Development Board (RDB) - Tourism and Conservation
P.O Box: 330 Huye, RWANDA.

NOTICE FOR KCCEM STUDENTS ACADEMIC YEAR 2016-2017

Following the academic year 2016-2017 starting soon, all students are reminded the following:

1. All students are requested to respect starting dates and registrations deadline as fixed by the college.
2. KCCEM students are accommodated in the college hostels or in hostels or houses of other private people who are near the college.

Hostels managed by privates:

KCCEM has a contract with 2 private people near the college for hosting the college students. Female students are hosted by Sisters (Saint Francois d'Assise – Kitabi), and male students are hosted by Mr. Emile & Catherine. The monthly payment for both hostels is 5000 per person and it can be paid as soon as students get their living allowance from BRD. In Private hostels, every student is requested to come with his own mattress.

KCCEM hostels

KCCEM has students' accommodation inside the campus but the number of rooms is limited and priority is given to Students living with disability, students' representatives, students with certain illness that cannot allow them to live far from the college (after presenting the proof from the doctor); etc. The monthly payment is 5000 per person and students use the college mattresses.

3. Meals at KCCEM students' restaurant cost 18,000Rwf per month. Students are also allowed to use KCCEM staff restaurant and pay 30,000Rwf per month.
4. KCCEM finance doesn't receive money in cash. Students who need KCCEM staff or students restaurants are requested to pay the required amount to the following account of **KCCEM No: 0070133803028902**, and present the bank slip to the management of the restaurant.
5. Having raincoats, jackets and boots is a must at KCCEM because the place is cold and rainy, and they are also needed during field activities.

Done at Kitabi, on 18th August 2016

DUSHIMUKIZA Marie Claire
Director of Academic and Research Programs