

## Office of the Deputy Vice Chancellor

### Call for applications for Polytechnic Programs 2018/19

Rwanda Polytechnic (RP) informs the prospective applicants that the online system for receiving applications for Polytechnic programs to be offered in all Colleges during the Academic Year 2018-2019 is now open. This will remain open until midnight of **18th June 2018**.

#### **College locations**

1. Integrated Polytechnic Regional College (IPRC) Kigali, based in Kicukiro District
2. Integrated Polytechnic Regional College (IPRC) Karongi, based in Karongi District
3. Integrated Polytechnic Regional College (IPRC) Huye, based in Huye District
4. Integrated Polytechnic Regional College (IPRC) Musanze, based in Musanze District
5. Integrated Polytechnic Regional College (IPRC) Ngoma, based in Ngoma District
6. Integrated Polytechnic Regional College (IPRC) Tumba, based in Rulindo District
7. Integrated Polytechnic Regional College (IPRC) Kitabi, based in Nyamagabe District
8. Integrated Polytechnic Regional College (IPRC) Gishari, based in Rwamagana District

#### **Minimum entry requirements**

At least 16 points for TVET Schools and 18 Points for General education with at least 2 principal subjects.

#### **Guidelines to applicants**

Go to Rwanda Polytechnic website ([www.rp.ac.rw](http://www.rp.ac.rw)) or you can directly go to [application.rp.ac.rw](http://application.rp.ac.rw)

Click on “**Register**” button, fill and submit the form to obtain an account and application code which will be sent to your email. **Please use a valid email.**

Check your email for application code and instructions on how to make application payment. Payments must be made using the application code and not your names. Your payment will be processed instantly.

After payment, log into the system and continue with your application by clicking on the button **Proceed**.

Fill all the fields on the application form, ensuring that you attach the necessary supporting documents. **(Note: applicants who sat 2017 WDA exams only have to fill index number used for national exams and the aggregate field will be auto filled on the form. All other applicants have to attach their result slips.)**

Click on **Submit Application** to submit your application.

### **Application Fee and procedure**

A non-refundable application fee of 5,000Rwf must be paid.

Application fee can be paid either using mobile money by dialing \*720# and choosing Menu Number 4, for “Rwanda Polytechnic” and follow instructions. (Enter Application Code, then Confirm, and then proceed to authorize transaction. Then you will get a confirmation message once successful.). Payment can also be made through CobeBanque on account Number 002-1390199483-52 of Rwanda Polytechnic. Please ensure that you make payment using your **application code**, generated through the system and not your names.

**Note: Application is only done once** but instead login using your user name and password to edit your profile.

For more information about programs, admission requirements, guidelines for online application process please visit any of the RP Colleges or log on to [www.rp.ac.rw](http://www.rp.ac.rw)

### **Other requirements:**

- Scanned copy of your passport
- Scanned copy of your national ID
- Scanned copy of your result slips only for students who didn't sit from WDA in 2017
- Note: All the scan must be in **jpg, png or jpeg** format

Done at Kigali on 8th May 2018



Dr. GASHUMBA James  
Vice Chancellor  
Rwanda Polytechnic (RP)

